

H&S Committee Meeting Meetings

5/13/2020

The committee met via Zoom for second quarter. First quarter's meeting was cancelled due to the coronavirus pandemic.

In attendance: Shawna, Matt, Brandon, John, Ryan, and laRe

The committee discussed the coronavirus and its impact on daily operations. The committee agreed that wearing masks and maintaining social distance is the most effective way to stop the spread of the coronavirus. Committee members will make sure we have PPE available throughout the building. Matt and Brandon will take inventory and notify Shawna when supplies need to be replenished.

The committee reviewed the upcoming Critical Incident Identification/Reporting trainings. The committee noted a few things that need to be revised with the trainings. Shawna will reach out to Amanda to make the revision.

The committee discussed quarterly responsibilities that need to be completed by June 30th (walk-through, fire extinguisher inspection, vehicle inspections). Also, Matt and Brandon will conduct a fire drill by the end of the May.

The committee discussed the list of repairs needed at both buildings. Brandon and Matt will follow up with Russell until those repairs are completed. The committee has noted that some repair projects have been placed on hold due to the coronavirus pandemic.

HSCO reminded everyone to stay safe, covered and socially distant when out in public areas.