

Morgan Support Services Staff Meeting Information

Date: 11/13/2019

Presenter(s):

Shawna Patterson, Sidney Russell, Mickala Gilchrist, Ronald Brooks, and Russell Morgan

Attach Sign-In Sheet here: \_\_\_\_\_ or list attendees on the following page.

Information Covered:

	Employee benefits		Cell phone policy
	Community involvement		Confidentiality
	Cultural Diversity		Customer service
x	Documentation		Facility maintenance
	Health and safety		Human rights
	Incident report		Medication/MAR
	Person-specific info	x	Programming
	Quality management		Resource center
	Restrictive intervention		Staff attendance
	Staffing coming/going		Staff recognition
	Staff to staff interactions		Stakeholders
	Strategic plan		Supported employment
	Team structure		Teamwork
	Training/supervision		Other:
x	Other: construction		Other:
	Other:		Other:
	Other:		Other:

Attach minutes here: \_\_\_\_\_ or write them out on the following page.

Staff Meeting Notes:

Programming- Shawna

Changes and construction to the studio, making sure to keep the studio neat and clean

Construction- Sidney

Road blocks and detours on Spring Garden due to construction

Documentation/Clinical- Mickala

Submitting documentation on time

Documentation needs to be submitted before clocking out

Programming- Ron

Coverage, making sure staff is held accountable when leaving early

Making sure the pws are having meaningful days.

Programming- Russell

Elaborated more on making sure the pws have meaningful days.

## Certificate Of Completion

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Type: Administrative	
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Certificate Pages: 1	Initials: 0
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	Greensboro, NC 27401
	cn.hayes2016@gmail.com
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Morgan Support Services  
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## Editor Delivery Events

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## Certified Delivery Events

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## Witness Events

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## Notary Events

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## Envelope Summary Events

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## Payment Events

Status

Timestamps