

Morgan Support Services Staff Meeting Information

Date: 08/21/19

Presenter(s):
Shawna Patterson and Sidney Morgan

Attach Sign-In Sheet here: _____ or list attendees on the following page.

Information Covered:

	Employee benefits		Cell phone policy
	Community involvement	x	Confidentiality
	Cultural Diversity		Customer service
x	Documentation		Facility maintenance
	Health and safety		Human rights
	Incident report		Medication/MAR
	Person-specific info	x	Programming
	Quality management		Resource center
	Restrictive intervention		Staff attendance
	Staffing coming/going	x	Staff recognition
	Staff to staff interactions		Stakeholders
	Strategic plan		Supported employment
	Team structure		Teamwork
	Training/supervision		Other:
	Other:		Other:
	Other:		Other:
	Other:		Other:

Attach minutes here: _____ or write them out on the following page.

Staff Meeting Notes:

Documentation/Confidentiality- Shawna

Submission of Delayed EGG Report goes directly to Dykeeta.
PVA

Health and Safety/ Programming- Sidney

Not leaving the black and plastic blue chairs on the back deck. If chairs are damaged staff will be responsible for compensation.
Disposing cigarette butts in its proper place.

Certificate Of Completion

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